



Construction and Demolition Debris Waste Management Report (WMR)

The City of Norco has a mandatory Construction and Demolition Debris Recycling Ordinance, Norco Municipal Code (NMC) Section 6.42.310, and abides by the California Green Building Code. Prior to the issuance of a demolition or building permit, you must have completed pages 1 and 2 of this Waste Management Report form, and obtained approval from the Public Works Department, demonstrating how you will recycle 100% of the inert debris (including, but not limited to: rock, dirt, concrete, asphalt, tile, and bricks) and a minimum of 65% of the remaining construction and demolition debris generated by your project.

Please be informed that all construction and demolition projects covered under this ordinance and the California Green Building Code are required to complete the Waste Management Report form and submit a **Performance Deposit** *unless specifically exempted as described in NMC 6.42.310*. For questions contact us at (951) 270-5627 or publicworks@ci.norco.ca.us

Step 1: Before the Project Begins

- A. This is a three-step process. Complete pages 1 and 2 of this form, which identifies the construction and demolition debris that you expect to generate, and what you plan to recycle or reuse/salvage. You must also specify all facilities where you plan to take debris generated by your project. Submit your form to the Public Works Department for approval via **electronic mail: publicworks@ci.norco.ca.us** -OR- via fax: (951) 270-5640 - **OR- via mail: City of Norco, Public Works Department – WMR Review, 2870 Clark Ave, Norco, CA 92860**. The approval process may take up to ten business days. When pages 1 and 2 of your WMR have been approved, a copy will be returned to you for your records.
- B Pay a refundable Performance Deposit, if applicable. The deposit is calculated at \$250.00 or 0.75% of the project valuation (which ever is greater) for new construction and certain tenant improvements and \$250.00 or 1.5% of the project valuation (which ever is greater) for a demolition project, up to a maximum of \$30,000. The Performance Deposit will be paid at the time you pay your permit fees, or you may provide the City with a surety bond – restrictions apply. Contact Public Works Department at (951) 270-5627 if you have any questions.

Step 2: During the Project

Save all receipts and/or documents from recycling centers, reuse/salvage centers, processing facilities, and landfills where debris was taken. Complete the Construction and Demolition Debris Recycling Log (page 3 of this form) as your project progresses.

Step 3: After the Project (Refund)

Upon project completion, you have **thirty (30) business days** to submit all documentation. The submittal of all receipts/weight tickets, photos and narrative documentation of any reuse activities, and this WMR form in its entirety (including a copy of this originally signed, approved page) is your request for a refund. Your Performance Deposit will be refunded based upon your documentation of the amount of debris you diverted from disposal. **Remember that you must divert 100% of all inert debris generated by the project and at least 65% of the remaining debris from landfill disposal to qualify for a full refund.** Otherwise, your deposit refund will be prorated.

City of Norco Waste Management Report

Permit Number: _____ Square footage: _____ Do you plan to source separate on-site? Yes ___ No ___

Did you contact the City's franchise waste hauler (Waste Management) for construction & demolition recycling services? Yes ___ No ___

Project Location (Address/Cross Street): _____

Project Name (if applicable): _____

Applicant contact Name: _____

Mailing Address: _____

Phone: () _____ E-mail Address: _____

Signature: _____ Date: _____

FOR CITY USE ONLY

Performance Deposit Dollar Amount: \$ _____

Approved

Denied

Approved with the following exception: _____

Approved by: _____ Date: ___/___/___ Account No: _____

**City of Norco Waste Management Report:
Identification of Construction Demolition Debris Generated on Project Work Site**

Permit Number _____ Project Name (if applicable): _____

Place a check mark in the columns next to items that are expected to be generated by the project and indicate whether those items will be reused or salvaged, recycled, or disposed. Submit the completed form for approval (see page 1.) Upon approval, your form will be returned to you for your records. Contact Public Works Department at (951) 270-5627 with any questions regarding this form.

Inert Materials (Must divert 100% of these materials)	Place a check mark next to items to be reused or salvaged	Place a check mark next to items to be recycled	Place a check mark next to items to be disposed at landfill	Facility name where debris will be taken
Asphalt/Concrete				
Brick/Masonry/Tile				
Dirt/Rock				
Landscape debris (brush, trees, stumps, etc.)				
Mixed inert debris*				
Other Materials (Must divert at least 65% of these materials)	Place a check mark next to items to be reused or salvaged	Place a check mark next to items to be recycled	Place a check mark next to items to be disposed at landfill	Facility name where debris will be taken
Cabinets, doors, fixtures, windows				
Cardboard				
Carpet				
Carpet (padding/foam only)				
Ceiling Tile (acoustic)				
Drywall (new, unpainted, or scrap)				
Drywall (used)				
Mixed debris (processed as C&D)				
Roofing materials				
Scrap metal				
Stucco				
Unpainted wood & pallets				
Other – please describe:				
Trash/Garbage				

Use this log to track your loads of materials as they leave the jobsite. **Save all receipts and documents from facilities where materials were taken.** When your project is complete please sign and date this log sheet and send it along with all corresponding receipts/documentation. Photographs of materials salvaged or reused are acceptable as proof.

Date	Material Type	Actual Amount Reused or Salvaged	Actual Amount Recycled	Actual Amount Disposed in the Landfill	Actual Destination(s): Vendors & Facilities Names, Address, & Telephone Number
Example: 12/5/2016	Concrete (broken)	0 tons	6 tons	0 tons	Facility XYZ, 1234 Main St. Chula Vista, CA 91910 - (619) 555-1234
TOTALS:					

