



CITY OF NORCO

SWAP MEET/OPEN AIR MARKET PERMIT

File No: _____
Related Files: _____
Date Filed: _____
Fees Paid: _____

GENERAL INFORMATION:

Applicant: _____		Property Owner: _____	
Address: _____		Address: _____	
Telephone: _____			
Fax: _____	E-mail: _____	Fax: _____	E-mail: _____
Description of event: _____ _____ _____ _____			
Location of event: _____			
Date of event: _____			
Proposed hours of operation: _____			
Will food and beverages be sold? If so, explain: _____ _____			
How many people are anticipated to attend the event? _____			
Will there be signs proposed for the event? _____			

REQUIRED SUBMITTALS:

- Application
- Fee for Temporary Swap Meet: See fee list; Fee for Permanent Swap Meet: See fee list; Processing Fee/State Fee: See fee list.
- Detailed Site plan indicating layout of event on the subject property and where patrons of the event will park
- Site plan indicating location and type of temporary signage
- Written property manager and/or property owner's permission

APPLICANT DECLARATION:

I hereby declare that as applicant for this special event permit, I have read the foregoing application and know the contents of this application to be true to the best of my knowledge. I also declare that the owner (or their representative) of the subject property has authorized the proposed special event to take place as outlined within this application.

Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved By: _____ Date: _____

Comments:

