



CITY OF NORCO

2870 CLARK AVENUE, NORCO CA 92860
(951) 270-5679 FAX. (951) 270-5668

RENTAL PROPERTY BUSINESS LICENSE

The City of Norco's business license term is for a twelve month period starting July 1 and ending every year on June 30. Please complete the business license application for a Rental Property business for the City of Norco and submit with the following:

- A City business license is necessary ***PRIOR*** to commencing work in the City of Norco. A **100% PENALTY** is enforced for non-compliance.
- This application **does not** constitute a valid business license and **will only be considered valid** once all departmental approvals have been obtained and a business license has been issued by the City.
- If you are going to use a name other than your legal name, you will need to file a "Fictitious Business Name Statement" with the Riverside County Records office. We will need (1) copy for our files.
- If your business is incorporated or it is a Limited Liability Company (LLC), we will need (1) copy of the first two pages of the Articles of Incorporation or LLC that you file with the Secretary of State.
- We will need one (1) copy of your current valid driver's license/ID for identification purposes.

License tax is computed as follows:

June 1st – December 31st

Processing fee	\$ 25.00
Business license tax (applicable to the first four (4) units)	\$ 45.00
Each additional unit after four (4) units	\$ 2.00 each

Prorated: January 1st – May 31st

The business license tax fees are pro-rated to 50%. The Processing fee remains the same.

Processing fee	\$ 25.00
Business license tax	\$ 22.50
Each additional unit after four (4) units	\$ 1.00 each

We accept cash, checks and Visa or MasterCard. Please make checks payable to the City of Norco. For more information, please call Cheryl Hankla at (951) 270-5679; fax (951) 270-5668.



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SUPPLEMENTAL FORM FOR RENTAL PROPERTY

PLEASE TYPE OR PRINT CLEARLY
MUST BE COMPLETED AND RETURNED WITH APPLICATION

PLEASE COMPLETE IF APPLICABLE:

NAME OF GARDNER: _____ PHONE #: _____

ADDRESS: _____

NAME OF JANITORIAL SERVICES: _____ PHONE #: _____

ADDRESS: _____

STREET SWEEPER (PARKING LOT SERVICES)

NAME: _____

ADDRESS: _____ PHONE #: _____

MAINTENANCE SERVICES: _____ PHONE #: _____

ADDRESS: _____

ALARM/SECURITY SERVICES NAME: _____

ADDRESS: _____ PHONE#: _____

NAME OF VENDING MACHINE COMPANY: _____

ADDRESS: _____

PLEASE LIST ANY OTHER TYPE OF SERVICES THAT YOU CONTRACT WITH OR ANY OTHER BUSINESSES THAT MAKE DELIVERIES TO YOUR LOCATION ON THE BACK OF THIS DOCUMENT (EXCEPT FREIGHT CARRIER CO.).

PROPERTY OWNER NAME: _____

ADDRESS: _____ CONTACT # _____

PROPERTY MANAGER NAME: _____

ADDRESS: _____ CONTACT # _____

NAME OF CENTER: _____

NUMBER OF UNITS: _____

LIST OF RENTAL PROPERTIES:

ADDRESS/UNIT#	NAME OF BUSINESS: _____
ADDRESS/UNIT#	OWNER NAME: _____
ADDRESS/UNIT#	NAME OF BUSINESS: _____
ADDRESS/UNIT#	OWNER NAME: _____
ADDRESS/UNIT#	NAME OF BUSINESS: _____
ADDRESS/UNIT#	OWNER NAME: _____
ADDRESS/UNIT#	NAME OF BUSINESS: _____
ADDRESS/UNIT#	OWNER NAME: _____
ADDRESS/UNIT#	NAME OF BUSINESS: _____
ADDRESS/UNIT#	OWNER NAME: _____
ADDRESS/UNIT#	NAME OF BUSINESS: _____
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ADDRESS/UNIT#	NAME OF BUSINESS: _____
ADDRESS/UNIT#	OWNER NAME: _____

